



DRAFT MINUTES SUBJECT TO BOARD APPROVAL AT THE OCTOBER 2024 BOARD MEETING.

**Utah Board of Higher Education
Virtual Conference via Zoom
Wednesday, August 28, 2024**

**EXECUTIVE COMMITTEE MEETING
MINUTES**

Executive Committee Members Present

Amanda Covington, Chair
Steve Neeleman, MD, Vice Chair
Javier Chavez Jr.

Office of the Commissioner

Geoffrey Landward, Commissioner of Higher Education
Alison Adams, General Counsel and Board Secretary
Brynn Fronk, Executive Assistant to the Utah Board of Higher Education
Vic Hockett, Associate Commissioner of Talent Ready Utah
Nate Talley, Deputy Commissioner and CFO

Chair Covington called the meeting to order at 3:05 p.m.

Executive Committee Meeting

Salesforce & Carahsoft – Contract Request

Associate Commissioner Vic Hockett reviewed the contract request between Talent Ready Utah (TRU) and Carahsoft. Chair Covington asked if there would be another Salesforce contract in place for TRU or if it would be another request. Vic answered that TRU funds would be used to purchase seats in order to use the software. Chair Covington cautioned Vic on contract management to ensure the cost does not increase. Vice Chair Neeleman asked if Carahsoft is a reseller or integration partner of Salesforce. Vic responded that Salesforce recommended Carahsoft as they build many backend systems. Vice Chair Neeleman questioned if the TRU team has experience working with Carahsoft, to which Vic answered in the affirmative. Vice Chair Neeleman and Board member Chavez Jr. then asked for specifics on what is included in the cost, which Vic provided.

Vice Chair Neeleman moved to authorize the Commissioner's Office to enter into an agreement with Carahsoft to perform the Contract Request and deliverables outlined in the Scope of Work at the cost of \$152,909.36. Board member Chavez Jr. seconded the motion. All executive Committee members voted unanimously in favor, and the motion passed.

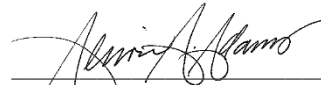
Chair Covington moved to adjourn. Vice Chair Neeleman seconded the motion. The Executive Committee members in attendance voted unanimously in favor, and the motion passed.

The meeting adjourned at 3:17 p.m.

Executive Committee Meeting Minutes

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Alison A. Adams, Secretary

Date Approved: